

GDPR – OUR LEGAL REQUIREMENT – POLICY STATEMENT

Under EU & UK Laws, Precision Brickwork Services Limited confirm that we comply with the General Data Protection Regulations (GDPR) which come into force on 25th May 2018 and as such we are required to inform you as to what data we collect and how it is processed and handled once we receive it.

In order to provide our services, we currently hold your following information:

- Company names and addresses
- Individual employee names and titles
- Contact phone numbers
- Email addresses
- Bank Details (where applicable)

We gather this data from incoming enquiries, ongoing contracts, new clients, suppliers, consultants, employees and subcontractors.

This data is processed onto our systems and continuously backed up onto encrypted servers and 3rd party secure storage using the latest technology.

Your information will only be used for legitimate business purposes. We will not transmit your information to other parties unless it is required to fulfil contracted works. All data disclosures will only be relevant to the particular requirements of the contract works. This information will be handled in accordance with the guidelines of the GDPR and again will only be relevant to the requirements of providing services.

We will never sell your information to third parties.

We will hold the digital and physical files on record as required by the relevant contracts, which may be up to 25 years. These are stored on secure servers and in secure on-site archive storage.

Should you wish to review our full GDPR policy please request this information by writing to:

PBSL, Data Protection Officer, Suite 2 Park House, Earls Colne Business Park, Earls Colne, Essex CO6 2NS.

Please inform us immediately should you have any concern in relation to the above or if you wish to be deleted from our business database via an email to: info@pbsl.london

Should you have any queries or comments, please do not hesitate to contact our main office on 01787 221 527



Steve Blackburn
Managing Director

1st December 2019